

St Paul Malmesbury Without Parish Council

Report #05.4

Rodbourne Road Playground

1. Purpose of the report

- 1.1 To provide additional information to council to permit the selection of the preferred company to undertake the refurbishment of the Rodbourne Road play ground.

2. Background

- 2.1 In response to the council's Request for Quotations to provide new play equipment at the Rodbourne Road playing field, ten companies provided a quotation against the council's specification. The Project Working Party (PWP), following further analysis of the proposals, reduced the potential candidates to the five companies that most closely matched the council's requirement.
- 2.2 At the Project Working Party meeting on the 16th April, at which all councillors were invited to attend, it was decided following a further review of the offerings from the five companies, to further refine the competing proposals down to just the two companies that proposed the best layouts and equipment options.
- 2.3 Despite the reasonably comprehensive nature of both company's responses, a number of points of clarification were required from both before a final decision could be made. Both companies were contacted to provide the necessary clarifications. A list of clarifications required was agreed at the meeting on the 16th April.
- 2.4 Company A responded promptly to the request for clarification and provided the necessary assurances sought by the council, company B were unable to agree to many of the changes to their T&Cs required by the council, particularly the need to provide a 50% deposit upon order: see appendix.

3. Options

- 3.1 To decide not to award either company the contract to undertake the refurbishment work.
- 3.2 To award the contract to company A as it satisfied the council's most important conditions, provided the best equipment options and layout, and value for money.

4. Financial Implications

- 4.1 The cost of the refurbishment can be met from the council's CIL funds.

5. Recommendation

- 5.1 The Council is recommended to award the contract to company A at a fixed price of £49,420 exclusive of VAT.

Appendix

Company	Price (ex VAT)	Deposit	Fixed price	Clarifications
A	£49,420	0	Yes	Successfully answered
B	£54,746.80	50%	Company conditions apply	Some outstanding issues